

TOWN OF HARWICH - COMMUNITY PRESERVATION COMMITTEE
2017 PROPOSAL APPLICATION FOR 2018 ANNUAL TOWN MEETING

PROJECT SELECTION CRITERIA

The Harwich Community Preservation Committee, hereafter referred to as the CPC, requires that all proposed projects be eligible for Community Preservation Act (CPA) funding according to the provisions of the Act as defined by the General Laws of Massachusetts 44B as amended.

**** The CPC requires that all project applications be reviewed with appropriate Town Boards/Committees/Commissions/ before submittal, and be initialed and dated by said Boards/Committees/Commissions on the application. If there are multiple requests in any of the funding areas, then the Boards/Committees/Commissions will be asked to prioritize their requests.**

The CPC now requires an annual written update of progress on all projects. In addition, updates may be made before the CPC at a regular monthly meeting. The CPA Project Funding Request Application must have a **projected start date**, and a **projected completion date**. The intent of setting these two projected dates is to facilitate the potential return of unused CPA funds so that they may be used for other CPA projects. As time unfolds, the applicant may request a waiver of one or both of these dates. A waiver may be granted via a majority vote of the CPC after it receives all requested information from the submitter.

***Under the Act, only the CPC may make CPA funding recommendations to the BOARD OF SELECTMEN for the annual Town Meeting. Please note that Town Meeting will have the ultimate say on all CPC-recommended CPA funding requests. The Community Preservation Act requires Town Meeting approval for all CPC- approved project funding recommendations and CPC Administrative Budget requests.

The following criteria may be used to evaluate projects:

- * Consistency with Harwich's Local Comprehensive Plan; Open Space and Recreation Plan; Historic Preservation Plan; Affordable Housing Plan; and other planning documents that have received wide community input and scrutiny. The Committee will take into account that some of these plans may not be up to date, or may be under development.
- * Feasibility *Urgency *Affordability
- * Serving a currently under-served population
- * Consistency with recent town meeting actions
- * Preservation of town assets

- * Use of existing Town-owned assets (land, buildings) where possible
- * Acquisition and/or preservation of threatened resources
- * Availability of multiple sources of funding for increased financial leverage
- * Use of local contractors where possible
- * Opportunities for students and volunteers to train in skills and techniques required by the project

Please keep in mind there are legal limitations on what CPA funds can be used for. A “**Community Preservation Act - Questions and Answers**” page can be found at <http://www.communitypreservation.org>.

If you are in doubt about your project’s eligibility, please contact a member of the CPC, so we may the opportunity to review it for eligibility.